

SIEC Advisory Working (SAW) Group Minutes
March 31, 2004

- Meeting minutes from the March 17, 2004 SAW Group meeting were approved.
- The Advisory Group tabled a project update of the IWN project until April 14, 2004.
- The next SIEC SAW Group meeting is scheduled for April 14, 2004, at DIS from 1:30 PM to 3:00 PM.
- Creation of SAW Frequency Management and Technical Committee
Discussion occurred in order to establish the work group then the functions needed to be identified:
 1. Existing radio equipment caches – and deployment
 2. Mini Caches – near term and long term
 3. Gateway devices – those in service and those that will be deployed
 4. Command and control
 5. Frequency coordination
 6. Responsible allocation and use of all state frequencies and possible re-farming of frequencies
 7. Radio Cache Management
 8. Radio Cache design/operation – long term
 9. Additional VHF frequencies for interoperability
 10. WSCA contract amendments
 11. NIMS
 12. OSCCR
 13. 700 MHz – Interoperability frequencies and
 14. 700 MHz – State frequencies
- Motion to nominate *Alan Hull* - WSDOT for Technical Committee Chair: **Approved**
- Motion to nominate *Marc Johnson* – DNR Technical Committee Vice Chair: - **Approved**
- Members for Technical Committee include:

Alan Hull – WSDOT, Chairman
Marc Johnson, DNR, Vice Chair
WSP -TBD
EMD - Don Miller
GA/OSP- Guy Cranor
DOC – TBD
King County – contact Kevin Kearns
KITTCOM Bob Johnson after July 1st, 2004

DIS - Dennis Hausman

Local Government – TBD, (Dennis will ask local government agencies for nominations to fill one more position)

- Recommended times for meetings are to be before or after SAW group meetings.
- Dennis Hausman asked for guidance on verbiage that could be added to WSCA contracts to ensure that certain radio technology purchases would require approval of the SIEC and ISB prior to purchasing.
After discussion, it was agreed that Dennis would convene a meeting with appropriate policy/radio personnel to work on a recommendation that would go to the DIS for approval. Jim Hall suggested that, as this was a State issue, that it should be handled by State agencies.
- Motion to have the Technical Committee create equipment purchase checklist that will be used for any radio or radio equipment purchases. The SAW group will review checklist prior to purchases going to the SIEC for approval. - **Approved**
- Good of the Order:
There was discussion on whether or not to keep bi-weekly meetings for the SAW group and was decided to wait and let the Technical meetings get started first.
- Meeting adjourned 3:26
- The next SIEC SAW Group meeting is scheduled for April 28th, 2004, at DIS from 1:30 p.m. to 3:00 p.m.

Members present:

Jim Hall, Washington Association of Sheriffs and Police Chiefs
Lori Bame, Legislative Evaluation Accountability Program
Marc Johnson, Washington State Department of Natural Resources
Curt Kyle, Washington State Emergency Management Division
Dennis Hausman, Department of Information Services
Guy Cranor, Office of State Procurement, General Administration
Bob Johnson, KITTCOM, via telephone
Joe Russo, Washington State Patrol
Dave Brush, City of Yakima
Joe Huden, Military Department
Kevin Kearns, King County ITS
Nat Dickinson, NW Regional Council
Brenda Hilzer, Washington State Patrol

Respectfully submitted,

Brenda Hilzer

Washington State Patrol